

# Bright Beginnings Learning Center

## P.T.O.

### Parent Teacher Organization



#### Who We Are

The PTO is made up of a group of dedicated, hardworking, positive BBLC parents & teachers. PTO is you! The committee is open for all BBLC parents and we welcome everyone's participation. There are many ways to be involved in the PTO and we are always seeking volunteers. PTO is comprised of a leadership team & the following sub-committees:

1. Fundraising
2. Movie Night
3. Scholastic Book Fair
4. Box Tops for Education Program
5. Annual Dinner Dance & Raffle
6. Teacher Appreciation
7. Community Connection
8. Family Fun Day

#### What We've Accomplished

Through Fundraising, we were able to accomplish the following in the past:

- Purchased Apple Ipad minis which allowed students access to communication software applications
- Purchased piece needed to repair therapy treadmill for OT/PT department
- Contributed \$\$\$ towards Teacher's supplies & resources
- Special Events for students & families: Dinner Dance, Family Fun Day, Movie Night, Teacher / Staff Appreciation Luncheon

For more information, please contact the PTO @ [email@bblcpto.com](mailto:email@bblcpto.com)

# BBLC PTO Committee Descriptions

2022-23

---



## **Fundraising Committee**

- Brainstorm, schedule, plan and manage the fundraising events
- Recruit, motivate, and schedule volunteers
- Promote the fundraising events to school, students, and families
- Help the setup and operation of the fundraising events

## **Movie Night Committee**

- Recruit, motivate, and schedule volunteers
- Solicit for snack donations
- Promote the events to parents
- Manage Attendance
- Distribute Tickets

## **Scholastic Book Fair Committee (November & April)**

- Recruit, motivate, and schedule volunteers
- Help with setup and break down of fair
- Promote the fair to school, students, and families

## **Box Tops for Education Committee**

- Promote program to students and parents
- Collect, organize and mail in all Box tops submitted by school

## **Dinner Dance Committee (May)**

- Plan and organize event
- Solicit for Donations
- Schedule Entertainment
- Recruit, motivate, and schedule volunteers
- Promote the events to parents
- Work with treasurer to stay within budget
- Keep records for future use

## **Teacher Appreciation Committee (May)**

- Plan the luncheon for the staff
- Recruit volunteers that will – decide on menu, pick-up food, set-up in teacher's lounge, & cleanup
- Organize and promote the Teacher Appreciation Luncheon
- Work with treasurer to stay within budget

## **Community Connection Committee**

- Create list of businesses, resources, programs, etc. that serve our students/parents
- Approach Staff, Parents, Teachers, etc for recommendations
- Maintain & update list
- Distribute & promote list to parents

## **Family Fun Day Committee (July)**

- Plan and manage field day
- Recruit, motivate, and schedule volunteers
- Promote the fun day to school, students, and families
- Assist with the setup and operation of the fun day events and activities
- Organize, plan and purchase all food, snacks, and beverages



**GET INVOLVED!**

**Let's make a difference...together!**

Name \_\_\_\_\_

Phone Number \_\_\_\_\_

Email \_\_\_\_\_

Child Name/Class \_\_\_\_\_



Check all interested areas.

Committee	I'd like to chair/work
Fundraising	
Movie Night	
Scholastic Book Fair	
Box Tops for Education Program	
Dinner Dance & Raffle	
Teacher Appreciation	
Community Connection	
Family Fun Day	

Please Indicate your Availability:

\_\_\_\_\_

If you are interested in chairing or working on any of these committees, please fill out this form and return to BBLC Main Office.